

U.S. PASSPORTS & INTERNATIONAL TRAVEL

U.S. Department of State • Bureau of Consular Affairs



ATLANTA PUBLIC SCHOOLS SATURDAY PASSPORT DAY HOSTED BY THE ATLANTA PASSPORT AGENCY



When: Saturday, May 17, 2025

Hours: 9:00 a.m. – 1:00 p.m.

Where: APS Student and Family Support Hub
601 Thomas Cole Jr Way SW
Atlanta, GA 30314

Cost for First Time Applicants:

\$165 for adults

\$135 for minors under age 16

Cost for Renewing Applicants:

\$130 adults only

Prepare to travel abroad! Renew your passport or apply for the first time!

U.S. passport holders who will have less than six months validity on their passports should consider renewing their passports now.

Appointments must be scheduled. For information about forms, special requirements for minors and photo requirements, please visit [Travel.State.Gov/Passports](https://travel.state.gov/Passports).





Information Handout page 1

The Atlanta Passport Agency will host "**Atlanta Public Schools Saturday Passport Day**" on Saturday, May 17, 2025, from 9:00 a.m. to 1:00 p.m. This event is open to school administrators, educators, and students, along with their family members. It will take place at the APS Student and Family Support Hub, located at 601 Thomas Cole Jr. Way SW, Atlanta, GA.

Appointments **must be scheduled** via:

1. The [APS Saturday Passport Day Signup](https://forms.office.com/g/6ZJZCFSDCQ?origin=lprLink) link,
(<https://forms.office.com/g/6ZJZCFSDCQ?origin=lprLink>)
2. or the QR Code:



(A total of up to 300 appointments are available on a first-come, first-served basis.)

There will be no passports printed at the event or on the same day. All applications will be processed in accordance with Passport Services national processing commitment times.

The U.S. passport card is not valid for international air travel. Unlike the U.S. passport book, the U.S. passport card is valid only for entry at land border crossings and sea ports of entry when traveling from Canada, Mexico, the Caribbean, and Bermuda.

For information about forms, special requirements for minors and photo requirements, please visit our website [Travel.State.Gov/Passports](https://travel.state.gov/Passports). Here's the direct link to our Passport Forms page: [Passport Forms](#).





Information Handout page 2

Passport fees are as follows:

	Execution Fee (DS-11 Applications only)	Book Fee	Card Fee	Expedite Fee *optional	Express Mail Fee *optional
Adult	\$35	\$130	\$30	\$60	\$21.36
Minor (under age 16)	\$35	\$100	\$15	\$60	\$21.36

*Fees payable via the form of a check, money order, credit card, or Apply pay.

*Passport turnaround/processing time in accordance with National Processing Times:

- 2-3 weeks for expedited applications
- 4-6 weeks for routine applications

All applicants **must appear** in person (including minors). Minors under the age of 16 must appear with both parents. If one parent is not available, a notarized DS-3053 Statement of Consent authorization from the non-appearing parent is required, along with a photocopy (front & back) of the absent parent's ID. You may locate this form on travel.state.gov.

Each applicant **must bring** to their appointment:

- completed DS-11 first-time or DS-82 renewal application (please read information pages),
- valid government issued driver's license, U.S. or foreign passport, or local university/college student ID,
- proof of U.S. citizenship: a previously issued U.S. passport, original birth certificate, certificate of Naturalization/Citizenship, or original Consular Report of Birth Abroad,
 - Photocopied certificates are only acceptable for renewing applicants via the DS-11 application.





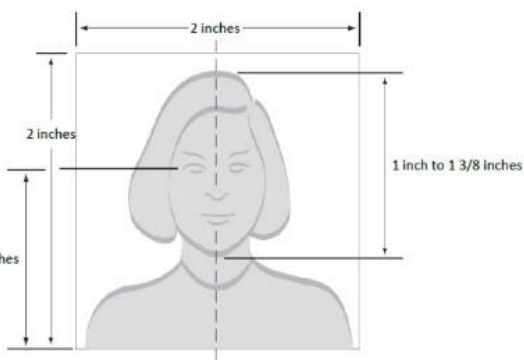
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- front and back photocopy of the ID to be presented at the time of passport acceptance,
- passport fees in the form of a check, money order, credit card, or Apply pay, and
- a passport photograph, measuring 2-by-2 inches, on a white background.
 - Passport photographs can be taken at the nearest CVS, FedEx, Walgreens, etc.
 - Photography services **will not** be provided by the Atlanta Passport Agency.

Photograph Requirements

Size and Image Specifications

The passport photograph must be 2 x 2 inches in size. The image size measured from the bottom of the chin to the top of the head (including hair) should not be less than one inch or more than 1 3/8 inches. Use a transparent plastic photo guide to verify.



1 1/8 inches to 1 3/8 inches

- Printed on matte or glossy quality paper
- Be clear with no printer dots or smudges
- Have been taken within the past 6 months
- Photo must not be damaged or have any creases or holes, particularly around the face
- Digital photos must meet stated qualifications. They must not be grainy in appearance or digitally altered in any way.

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Thank you!

